

UNIVERSITY OF TORONTO

SCHOOL OF CONTINUING STUDIES

The Ogilvie Award for Excellence in Project Management 2018 APPLICATION FORM

Definition

Project management professional and award-winning instructor Joseph Ogilvie, established this award in 2015 to recognize and reward professionals registered in the School's Project Management Certificate Programs who have contributed to growth, innovation, and overall organizational success.

Value

The Ogilvie Award for Excellence in Project Management is valued at \$2,500.

Eligibility

Applicants will be required to:

- Have successfully completed a minimum of any two courses in the Project Management Program* at the University of Toronto School of Continuing Studies with a minimum B (70%) average.
- Submit a high-level project plan (maximum 15 slides) for any project that advances organizational success and/or growth.

Selection Criteria

PROJECT PLAN: Applicants will be required to provide a compelling 15 slide (max) document that includes the following:

- A high-level description of their organization.
- A clear description of a project that contributes to organizational success and/or growth.
- An outline of how the project was identified, selected and its resulting impact

Submissions will be evaluated based on the demonstrated application of project management skills to meet a need and create demonstrable impact on an organization.

LETTER OF SUPPORT: Applicants must submit one letter of support from an employer or client verifying their project involvement and their accomplishments.

Application Procedures

Applicants must formally apply at the U of T School of Continuing Studies at 158 St. George Street, Toronto, ON M5S 2V8, or by email to Ben Wood at benjamin.wood@utoronto.ca. Completed application forms must be received by July 20, 2018. The winner will be determined in the summer and the prize money will be given at an award ceremony in the fall.

* Students must have completed a minimum of any two courses in one of the following certificate programs: Project Management, Advanced Project Management, Applied Project Management, International Project management.

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PART I – PERSONAL INFORMATION (PLEASE PRINT CLEARLY)

Student Number:	Title:
First Name:	Last Name:
Street Address:	City:
Province:	Postal:
Telephone Number:	Alternative Number:
Email:	

PART II – CHECKLIST

Please be sure to include:

- Project Management plan
- Letter of Support

PART III- SIGNATURE

The above information is, to the best of my knowledge, true and accurate. I understand that any false statements I may make could disqualify me for the Ogilvie Award for Excellence in Project Management. All student awards are considered taxable benefits by Revenue Canada. In order to receive a cash award, winners will be required to provide their Social Insurance Numbers for tax purposes. By signing below, I indicate that I understand and agree to these terms and conditions.

SIGNATURE _____ DATE _____