

## INSTRUCTOR CONTACT INFORMATION:

### Academic Guidance, Contract Administration, and Course Support

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Providing you with support as you plan and deliver your course is vitally important to us. At the School you have two primary support contacts depending on the question or issue you need assistance with. The table on the facing page will give you the respective contact information organized by program area. The following is a brief overview of each support area.

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#### Academic Guidance & Contract Administration

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Your program director is your contact for any questions or issues you have about curriculum and content development, academic standards, assessment or instructional strategies. Your program director is also your contact for any contract administration matters that may arise. Please consult the table on the facing page to find the name and contact details for the program director for your program area.

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#### Course Administrative Support

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The program office works with you on the administration and planning logistics for your course. You can contact the program administrators for questions related to course administration such as textbook orders, course evaluations, submission of marks and grade appeals or other services related to the coordination of your course such as classrooms, audio-visual equipment and photocopying. Please consult the table on the facing page for the contact phone number and emails for the program office listed by program area.

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## Contact Details by Program Area

Program Area	Academic Guidance & Contract Administration	Course Administrative Support	Program Administrators
Arts & Science, Languages & Translation	Gordon Davies gf.davies@utoronto.ca Phone: 416-978-5951	scs.humanities@utoronto.ca Phone: 416-978-2412	Carmen Wong carmenc.wong@utoronto.ca Phone: 416-978-7051  Luba Zisser Luba.zisser@utoronto.ca Phone: 416-978-5681
Business & Professional Studies			
Accounting, Finance, and Risk Management	Cindy Bettcher cindy.bettcher@utoronto.ca Phone: 416-946-5673	scs.business@utoronto.ca Phone: 416-978-2412	Nattaya Chaimahawong nattaya.chaimahawong@utoronto.ca Phone: 416-978-7208  Joan Iroaga joan.iroaga@utoronto.ca Phone: 416-978-6871  Melissa Lapa melissa.lapa@utoronto.ca Phone: 416-978-0466

## Contact Details by Program Area

Program Area	Academic Guidance & Contract Administration	Course Administrative Support	Program Administrators
Leadership, Business Innovation, Entrepreneurship, Marketing and HR	<p>Keri Damen  <a href="mailto:keri.damen@utoronto.ca">keri.damen@utoronto.ca</a>                      Phone: 416-978-6562</p>	<p><a href="mailto:scs.business@utoronto.ca">scs.business@utoronto.ca</a>                      Phone: 416-978-2412</p>	<p>Lihua Gui  <a href="mailto:lihua.gui@utoronto.ca">lihua.gui@utoronto.ca</a>                      Phone: 416-978-4641</p> <p>Joan Iroaga  <a href="mailto:joan.iroaga@utoronto.ca">joan.iroaga@utoronto.ca</a>                      Phone: 416-978-6871</p> <p>Melissa Lapa  <a href="mailto:melissa.lapa@utoronto.ca">melissa.lapa@utoronto.ca</a>                      Phone: 416-978-0466</p> <p>Eva Lum  <a href="mailto:eva.lum@utoronto.ca">eva.lum@utoronto.ca</a>                      Phone: 416-946-3502</p>
Engineering, IT, Operations & Supply Chain Management, iSchool (Information and Records Management), and Facilities Management	<p>Salman Kureishy  <a href="mailto:salman.kureishy@utoronto.ca">salman.kureishy@utoronto.ca</a>                      Phone: 416-946-8454</p>	<p><a href="mailto:scs.business@utoronto.ca">scs.business@utoronto.ca</a>                      Phone: 416-978-2412</p>	<p>Madhuker Akula  <a href="mailto:madhuker.akula@utoronto.ca">madhuker.akula@utoronto.ca</a>                      Phone: 416-946-7693</p> <p>Karen Fraczkowski  <a href="mailto:karen.fraczkowski@utoronto.ca">karen.fraczkowski@utoronto.ca</a>                      Phone: 416-946-7739</p> <p>Melissa Lapa  <a href="mailto:melissa.lapa@utoronto.ca">melissa.lapa@utoronto.ca</a>                      Phone: 416-978-0466</p>

Program Area	Academic Guidance & Contract Administration	Course Administrative Support	Program Administrators
Project Management Business Analysis Business Process Management	Lee McTavish <a href="mailto:lee.mctavish@utoronto.ca">lee.mctavish@utoronto.ca</a> Phone: 416-978-7757	<a href="mailto:scs.business@utoronto.ca">scs.business@utoronto.ca</a> Phone: 416-978-2412	Madhuker Akula <a href="mailto:madhuker.akula@utoronto.ca">madhuker.akula@utoronto.ca</a> Phone: 416-946-7693  Nattaya Chaimahawong <a href="mailto:nattaya.chaimahawong@utoronto.ca">nattaya.chaimahawong@utoronto.ca</a> Phone: 416-978-7208  Karen Fraczkowski <a href="mailto:karen.fraczkowski@utoronto.ca">karen.fraczkowski@utoronto.ca</a> Phone: 416-946-7739
ELearning Certificate and Digital Learning Programs	Tino Corsetti <a href="mailto:elarning@utoronto.ca">elarning@utoronto.ca</a> Phone: 416-978-3880	<a href="mailto:scs.business@utoronto.ca">scs.business@utoronto.ca</a> Phone: 416-978-2412	Lihua Gui <a href="mailto:lihua.gui@utoronto.ca">lihua.gui@utoronto.ca</a> Phone: 416-978-4641
Business Communication and Creative Writing	Lee Gowan <a href="mailto:lee.gowan@utoronto.ca">lee.gowan@utoronto.ca</a> Phone: 416-978-0765	<a href="mailto:scs.writing@utoronto.ca">scs.writing@utoronto.ca</a> Phone: 416-978-2412	Emily Sanford <a href="mailto:emily.sanford@utoronto.ca">emily.sanford@utoronto.ca</a> Phone: 416-978-5534
English Language Program (Part-time Courses)	Lisa Morgan <a href="mailto:lm.morgan@utoronto.ca">lm.morgan@utoronto.ca</a> Phone: 416-978-7675	<a href="mailto:learn.english@utoronto.ca">learn.english@utoronto.ca</a>	Eva Lum <a href="mailto:eva.lum@utoronto.ca">eva.lum@utoronto.ca</a> Phone: 416-946-3502
Digital Learning and Blackboard Support	Digital Learning Team	<a href="mailto:elarning@utoronto.ca">elarning@utoronto.ca</a> Phone: 416-978-3880	
Student Inquiries	Student and Instructor Services	<a href="mailto:learn@utoronto.ca">learn@utoronto.ca</a> Phone: 416-978-2400	