



## The School of Continuing Studies Bursary

### Definition

The School of Continuing Studies Bursary was established in 2012 to support individuals wanting to enroll in University of Toronto School of Continuing Studies courses\* but who are unable to do so due to financial challenges. Bursaries are non-repayable and are intended to assist in financing course costs only. Students who complete a bursary application are expected to have explored additional sources of financial assistance.

### Value

A limited number of bursaries with a value of up to \$750.00 will be awarded annually. Funds carry no cash value and cannot be refunded or applied to future credit with SCS. All bursary credits must be used within 3 weeks of approval.

### Eligibility

- Students with current outstanding debts to the School of Continuing Studies are not eligible.
- Students who qualify for other financial assistance programs (e.g. OSAP) are not eligible.
- Students may only apply for one bursary per term (Fall, Winter, and Spring).
- Proof of family income (e.g., Income Tax Return Verification; most recent Notice of Assessment; government approved proof of unemployment, disabilities, etc.) will be required of all approved applicants.
- Students must be a Canadian citizens, permanent resident, or protected person in Canada, and residing in Canada at the time of applying.
- Bursaries cannot be used in conjunction with any promotional discounts, including the OBPAP bursary, OBEC discount, CWCC discount, Comparative Education Services discount, UofT Alumni Benefit, or UofT Staff tuition waiver.

### Selection Criteria

Applications will be evaluated according to the following criteria:

1. Demonstration of financial need (see proof of income above).
2. Degree to which funding will assist with achieving the objectives described in the student's learning ambitions.

### Application Procedures

Applications must be submitted via email to [opportunity.scs@utoronto.ca](mailto:opportunity.scs@utoronto.ca). We cannot guarantee that your application will be approved. If you meet the criteria, and funds are available, you will be notified by email or phone 2 -3 weeks after the closing of the bursary application period. Approved applicants will be required to provide proof of income documentation in order for their registration to be processed. Once approved for a bursary you will be asked to pay the balance of the course costs in full upon registration. You will also be **required to provide your social insurance number and identification at this time for tax purposes**. Students who register and pay for courses prior to being notified of a bursary approval are not eligible to receive a course refund.

\*Excluding online health science courses offered in collaboration with Faculty of Medicine. Excluding U of T SCS Coding, Data, Cybersecurity, UX/UI and FinTech Boot Camps. Excluding the International Pharmacy Graduate Program. Excluding the Certificate in Dialectical Behavioural Therapy and the Certificate in Applied Mindfulness-Based Chronic Pain Management Certification, offered in collaboration with the Factor-Inwentash Faculty of Social Work. Excluding online courses in the Certificate in Data Science, offered in collaboration with the University of Waterloo Professional Development.



**The School of Continuing Studies Bursary**

**Part I – Personal Information**

It is essential that you complete all sections. **Please print clearly.**

School of Continuing Studies Student Number (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

Mr.  Mrs.  Ms.  Other \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Suite #: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Alternate Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Status: Canadian Citizen:  Permanent Resident  Protected Person

**Part II – Financial Information**

- All students will be required to provide proof of gross family income upon approval.
- The student and where applicable their spouse (married or common law), dependent children, and dependent parents should be counted towards the number of family members. A dependent student, living at home, should include their parent’s/parents’ income.
- Please note: do not include your Social Insurance Number (SIN) or proof of income document with your application. If your application is approved, you will be contacted to provide your social insurance number, identification, and proof of income via secure upload.

Number of family members (including self) \_\_\_\_\_

Family composition (e.g. yourself, partner, parents, children) \_\_\_\_\_

State your net family income: \_\_\_\_\_

Additional comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**The School of Continuing Studies Bursary**

**Part III – Learning Objectives**

Please provide detailed and complete information

- 1. Have you taken courses at the School of Continuing Studies in the past?  Yes  No

If you have taken courses at the School in the past, please list them in the space below.

---

---

---

- 2. Please list the title of the course you wish to register in.

---

- 3. Describe how receiving the bursary will enable you to achieve your learning goals.

---

---

---

---

---

---

---

---

**Part IV – Signature**

The above information is, to the best of my knowledge, true and accurate. I understand that any false statements I may make could disqualify me for the School of Continuing Studies Bursary. All awards/bursaries are considered taxable benefits by Revenue Canada. In order to receive a bursary, recipients will be required to provide their Social Insurance Numbers for tax purposes. By signing below, I indicate that I understand and agree to these terms and conditions.

Signature

Date

---

---