



The School of Continuing Studies Bursary

Information

Definition

The School of Continuing Studies Bursary was established in 2012 to support individuals wanting to enroll in University of Toronto School of Continuing Studies courses* but who are unable to do so due to financial challenges. Bursaries are non-repayable and are intended to assist in financing course costs only. Students who complete a bursary application are expected to have explored additional sources of financial assistance.

Value

A limited number of bursaries with a value of up to \$750.00 will be awarded annually.

Eligibility

- Students with current outstanding debts to the School of Continuing Studies are not eligible.
- Students who qualify for other financial assistance programs (e.g. OSAP) are not eligible.
- Students may only apply for one bursary per term (Fall, Winter, or Spring).
- Proof of income (e.g., Income Tax Return Verification; most recent Notice of Assessment; government approved proof of unemployment, disabilities, etc.) will be required of each student, including members of your family at the time you apply.
- Students must be residents of Ontario for at least one year at the time of applying.
- Bursaries cannot be used in conjunction with any promotional discounts, including the OBPAP bursary, OBEC discount, CWCC discount, Comparative Education Services discount, UofT Alumni Benefit, or UofT Staff tuition waiver.

Selection Criteria

Applications will be evaluated and ranked according to the following criteria:

1. Demonstration of financial need (see proof of income above).
2. Degree to which funding will assist with achieving the objectives described in the student's learning ambitions.

Application Procedures

Bursary applications must be completed in full and include complete financial documentation. It is expected that all information provided on bursary applications and subsequent discussions will be truthful and accurate. If there is evidence of misrepresentation of financial circumstances, bursary assistance will be refused or withdrawn.

Please mail or deliver applications marked Attn: Bursary Application to 158 Saint George Street, Toronto. **Applications submitted via email will not be accepted.** We cannot guarantee that your application will be accepted. If you meet the criteria, and funds are available, you will be notified by email or phone 2 -3 weeks after the closing of the bursary application period. Once approved for a bursary you will be asked to pay the balance of the course costs in full upon registration. You will also be **required to provide your social insurance number and identity verification at this time for tax purposes.** Students who register and pay for courses prior to being notified of a bursary approval are not eligible to receive a course refund. **All bursary credits must be used within 3 weeks of approval.**

*Excluding online health science courses offered in collaboration with Faculty of Medicine. Excluding UofT SCS Coding, Data, and Cybersecurity Boot Camps. Excluding the International Pharmacy Graduate Program.



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Part I – Personal Information

It is essential that you complete all sections. **Please print clearly.**

School of Continuing Studies Student Number (if applicable): _____

Email: _____

Mr. Mrs. Ms. Other _____

First Name: _____

Last Name: _____

Street Address: _____

Suite #: _____

City: _____

Province: _____

Postal Code: _____

Home Phone Number: _____

Alternate Phone Number: _____

Cell Phone Number: _____

Date of Birth: _____

Status: Canadian Citizen: Permanent Resident Refugee Claimant

Residency: Have you been a resident of Ontario for at least one year? Yes No

Part II – Financial Information

- All students are required to provide proof of net family income upon application.
- The student and where applicable their spouse (married or common law), dependent children, and dependent parents should be counted towards the number of family members. A dependent student, living at home, should include their parent’s/parents’ income.
- You must attach copies of approved proof of net family income to this application. No originals.
- Please note: Do not include your Social Insurance Number (SIN) with your application. You will be asked to provide your Social Insurance Number and identity verification upon approval.

Number of family members (including self) _____

Family composition (e.g. yourself, partner, parents, children) _____

Net After-Tax Family Income from all sources (check one)

Up to \$25,920 Up to \$32,270 Up to \$39,672

Up to \$48,166 Up to \$54,630 Over \$61,612

State your net family income (income verification is required): _____

Additional comments: _____



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Part III – Learning Objectives

Please provide detailed and complete information

1. Have you taken courses at the School of Continuing Studies in the past? Yes No

If you have taken courses at the School in the past, please list them in the space below.

2. Please list the title of the course you wish to register in.

3. Describe how receiving the bursary will enable you to achieve your learning goals.

Part IV – Signature

The above information is, to the best of my knowledge, true and accurate. I understand that any false statements I may make could disqualify me for the School of Continuing Studies Bursary. All awards/bursaries are considered taxable benefits by Revenue Canada. In order to receive a bursary, recipients will be required to provide their Social Insurance Numbers for tax purposes. By signing below, I indicate that I understand and agree to these terms and conditions.

Signature

Date
