EDUCATIONAL PROGRAM PRE-ASSESSMENT

Are you planning to study outside Canada? Complete this form to have CES determine the Canadian equivalency of international programs before you enroll. CES can assess up to three programs with a single application.

APPLICANT INFORMATION AND MAILING ADDRESS

- **Mr.**, **Mrs.**, **Ms.**
- Surname/Family Name
- Middle Name
- Maiden/Former Name
- First Name/Given Name

MAILING ADDRESS

- Apt/Unit
- Street Number
- Street
- City/Town
- Province/State
- Country
- Postal Code/Zip Code
- Email
- Phone Number

IMPORTANT: We will communicate by email. For confidentiality, please provide an email address used exclusively by yourself.

I would like to receive updates from the University of Toronto School of Continuing Studies regarding professional development courses, programs and events (You may unsubscribe at any time).  

- [ ] Yes  
- [ ] No
**PROGRAM INFORMATION**

List the programs you would like CES to assess. You may list up to three programs on the application form.

<table>
<thead>
<tr>
<th>1. Name of Institution:</th>
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<tbody>
<tr>
<td>City/Town</td>
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<tr>
<td>Name of Degree/Diploma/Certificate</td>
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**Note**: You may include any documentation related to the above programs (e.g. website link, printouts, brochure, etc.).

**APPLICANT’S AGREEMENT AND INFORMED CONSENT**: I hereby request a pre-assessment of the educational programs listed in this application. I acknowledge that the documents submitted will not be returned to me and that all CES fees are final and non-refundable, regardless of the results of the assessment. I will notify CES in writing of any change to my personal information.

I understand that my personal information is being collected for the purpose of obtaining an Educational Program Pre-Assessment Report.

I hereby release the University of Toronto, its agents, and any person or entity that provides information in accordance with this consent, from any and all actions, claims and demands for damages, loss, expense or injury, howsoever arising, which may hereafter be sustained by me as a result of the provision, collection, use or disclosure of information as set out above.

**Applicant Name** (please print)  
**Applicant Signature**  
**Date (MM/DD/YYYY)**

The University of Toronto respects your privacy. Personal information you provide to the University is collected pursuant to section 2(14) of the University of Toronto Act, 1971. The information you provide on this form will be used in assessing your request. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions, please contact scs.privacy@utoronto.ca.

Visit our website for more information: [www.learn.utoronto.ca/ces](http://www.learn.utoronto.ca/ces)
COMPARATIVE EDUCATION SERVICE (CES)

SERVICE OPTIONS AND PAYMENT METHODS

Full Payment must accompany this application form. All fees are in Canadian dollars. We do not accept other currencies. Fees are subject to change without notice. All CES service fees are final and non-refundable. Please indicate the service options you require.

REGULAR SERVICE
$226
Service time varies, depending on the volume of applications. Visit our website for more information: www.learn.utoronto.ca/ces

DELIVERY OPTIONS
Please indicate the service you require:

- Pick Up - No extra fee
- Regular Mail within Canada - No extra fee
- Regular Mail Service International - $10 + 13% HST
- Courier Service within Canada - $25 + 13% HST
- Courier Service International - $90 + 13% HST

IMPORTANT:
Please note that processing times do not include delivery. CES is not responsible for lost or misdirected mail. If your mailing address changes, notify CES by visiting learn.utoronto.ca/international-professionals/comparative-education-service-ces/contact-us

PAYMENT METHODS

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<tr>
<th>Credit Card Number</th>
<th>Name of Card holder</th>
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Expiry
Date (MM/YY)

Total Fee
(Canadian $)

Note: If the credit card holder is not the applicant, the card holder must complete the information below.

I, (please print) ____________________________, am the credit card holder. I authorize

g to be charged the amount indicated above for the purposes of the preparation of an Assessment Report for:

(applicant’s full name)

I have also read and agree to all of the CES Terms and Conditions.

Credit card holder Signature: ____________________________

Date (MM/DD/YYYY): ____________________________

CES will accept bank certified cheques and money orders issued by Canadian banks and made payable to the University of Toronto. Personal cheques, bank drafts, debit cards, and cash are NOT accepted. Once the payment is processed by CES, this personal payment information will not be retained as part of the application package.

SUBMIT APPLICATION TO:
Comparative Education Service (CES)
University of Toronto School of Continuing Studies
158 St. George Street
Toronto, ON, Canada
M5S 2V8