

Certificate Request Form

SCHOOL of CONTINUING STUDIES
University of Toronto

Open to learning. Open to you.



Upon completion of your certificate requirements, you must request your certificate by completing this form and returning it to

Mail

CERTIFICATE REQUEST
Registration Services
School of Continuing Studies
University of Toronto
158 St. George Street
Toronto, Ontario M5S 2V8

Fax

416-978-6666

Your certificate will be issued and mailed to you once the School has verified that you have met and completed all of your certificate requirements. Normal processing time is three weeks.

If you are working toward certification from the School of Continuing Studies, you should ensure that you meet the applicable certification requirements, keeping in mind the types and number of courses, course hours (if applicable), and any other requirements listed.

PERSONAL DETAILS (PLEASE PRINT)

Surname	Given Name
Daytime Telephone Number	SCS Student Number

MAILING ADDRESS

Number and Street		Suite
City	Province	Postal Code

CERTIFICATE DETAILS

Name of the certificate you have completed
How would you like your name to appear on the certificate?

STUDENT SIGNATURE: _____ DATE: _____